

Directions for updating State Cup Rosters

1. Registrars Log-in

adckkiledjian - Ohio Youth Soccer Association North Registrar toolset

Welcome Kimberly Kiledjian

Welcome to the Ohio Youth Soccer Association North Registrar toolset.

On the left hand side of the screen you will also see other menu choices that support the 4 main buttons. These choices provide additional capabilities and features for managing your league.

Finally, you will also find additional menu selections in the form of tabbed sections that provide additional options and selections.

2. Click on Teams on the left navigation.

Team Lookup

Select District: State District
Select Organization: Demo League - SD05
Select Club: Demo League - 01

Select Play Type/Level: All Play Levels
Select Gender: All Genders
Select Age Group: All Age Groups

Filter By Status: No Status Filter
Filter By Counts: No Count Filter
Select Team Name/Team ID: [Search]

DEL	Team ID	Team Name	Lvl	Age	Club Name	AD	PL	Coach
No records found								

3. Select your club from the "Select Club" drop down box. Click "Search" on the right lower corner. Click on the team you wish to update.

Team Lookup

Select District: State District
Select Organization: Demo League - SD05
Select Club: Demo League - 01

Select Play Type/Level: All Play Levels
Select Gender: All Genders
Select Age Group: All Age Groups

Filter By Status: No Status Filter
Filter By Counts: No Count Filter
Select Team Name/Team ID: [Search]

DEL	Team ID	Team Name	Lvl	Age	Club Name	AD	PL	Coach
<input type="checkbox"/>	0000-3B09-0012	Demo League - 01 - B09	3	BU09	Demo League - 01	0	1	
<input type="checkbox"/>	SD05-012B12-0021	Demo League - 01 - B12	2	BU12	Demo League - 01	0	0	
<input type="checkbox"/>	SD05-013G11-0001	Demo League - 01 - G11	3	GU11	Demo League - 01	0	0	

4. Click on the "Tournament" tab on the top. Click on "edit" next to the State Cup tournament.

Teams / Find, Edit, Delete a Team Lookup Team 1 of 3 Next Team >>

Demo League -
SD05-013G10-0012

Team Details Roster Admin Roster Player Active w/ violation ✖ **Team Roster** Travel Roster **Tournament** Leagues Web

To register for a tournament, select the tournament you wish to apply for and then click the Register button.

Tournaments Open For Registration
Select A Tournament [dropdown]

Listed below are the tournament applications this team has applied for.
To view / edit the application please click "edit" next to the application wish to edit.

Tournaments Registered To	Order #	Amount Paid	Amount Due	
2014 State Cup		\$0.00	\$0.00	unregister edit

5. Click on the "Player Roster" tab on the top

Demo League - - U10 Girls
SD05-013G10-0012

Team Info Contacts **Player Roster** Disciplinary Comments Review

Player Roster
TOUR_APPL_PLAYER_LIST1 - Content will be posted here

PLAYER ROSTER STATS					
registered	loaned	transferred	active	inactive	total
3	0	0	3	0	3

3 players defined of the 12 allowed
3 players activated of the 12 allowed

Home Jrs#	Away Jrs#	Name	ID#	DOB	Gender	Player Status	Transfer Date	ODP Level	Grad Yr	Position	Active?	PlayerInfo
		Tested, Nettie	14665-756028	8/8/2004	Girl	Registered					<input checked="" type="checkbox"/>	Edit
		Testing, Talor	50134-402935	5/5/2005	Boy	Registered					<input checked="" type="checkbox"/>	Edit
		Testtt, Beth	69137-392553	3/4/2004	Girl	Registered					<input checked="" type="checkbox"/>	Edit

6. Add "Club Pass Player" – click on the box that reads----->

Leagues & Teams Administration **Tournament & Gaming** My Account

Demo League - - U10 Girls
SD05-013G10-0012

Team Info Contacts **Player Roster** Disciplinary Comments Review

Add Club Pass Player to Roster
Player must be on another active team in the correct season from the same league or club and age appropriate for this team – League/Club #SD05 Demo League

Search By: Last name, First Name Search For: * test, t

IDNum	Player Name	DOB	Gender	Team	Teamcode	Club	Add to Roster
73783-591399	Tracy Tested	01/26/2004	F	Demo League - 01 - G11	SD05-013B11-0001	Demo League - 01	<input type="button" value="Add to Roster"/>

Once you search for your player and locate them, click on "add to roster"

7. Club Pass Player now appear on the bottom of your screen as a club passed player. On the roster, there will be a CP listed next to the player name.

Player Roster
TOUR_APPL_PLAYER_LIST1 - Content will be posted here

PLAYER ROSTER STATS						
registered	loaned	transferred	clubpass	active	inactive	total
3	0	0	1	4	0	4
4 players defined of the 12 allowed 4 players activated of the 12 allowed						

Home Jrs#	Away Jrs#	Name	ID#	DOB	Gender	Player Status	Transfer Date	ODP Level	Grad Yr	Position	Active?	PlayerInfo
		Tested, Nettie	14665-756028	8/8/2004	Girl	Registered					<input checked="" type="checkbox"/>	Edit
		Tested, Tracy	73783-591399	1/26/2004	Girl	Club Pass					<input checked="" type="checkbox"/>	Edit Remove
		Testing, Talor	50134-402935	5/5/2005	Boy	Registered					<input checked="" type="checkbox"/>	Edit
		Testtt, Beth	69137-392553	3/4/2004	Girl	Registered					<input checked="" type="checkbox"/>	Edit

Players Clubpass List

Name	ID#	CP Team	CP TeamCode	CP By Who	CP Datetime	CP Tournament
Tested, Tracy	73783-591399	Demo League -	SD05-013G10-0012	Kimberly Kiledjian	4/14/2014 2:55:32 PM	2014 State Cup

8. To edit/add the jersey numbers

Click on the "Edit Player Team Info" tab

Home Jrs#	Away Jrs#	Name	ID#	DOB	Gender	Player Status	Transfer Date	ODP Level	Grad Yr	Positi	Active?	PlayerInfo
		Tested, Nettie	14665-756028	8/8/2004	Girl	Registered					<input checked="" type="checkbox"/>	Edit
		Tested, Tracy	73783-591399	1/26/2004	Girl	Club Pass					<input checked="" type="checkbox"/>	Edit Remove
		Testing, Talor	50134-402935	5/5/2005	Boy	Registered					<input checked="" type="checkbox"/>	Edit
		Testtt, Beth	69137-392553	3/4/2004	Girl	Registered					<input checked="" type="checkbox"/>	Edit

Edit Player Team Info

Home Jrs#	Away Jrs#	Position	Grad Year	Player ID	Player	DOB
				14665-756028	Tested, Nettie	8/8/2004
				73783-591399	Tested, Tracy	1/26/2004
				50134-402935	Testing, Talor	5/5/2005
				69137-392553	Testtt, Beth	3/4/2004

4 players

Save Changes

Add your jersey numbers. Click "save Changes"