## 1. Log in to your club

| Demo League <br> Evergreen Soccer Club |  | L |
| :---: | :---: | :---: |
| Spring 2014 * |  |  |
| - Organizations | Welcome Demo League |  |
| Clubs | Welcome to the Ohio Youth Soccer Association North Registrar toolset. |  |
| Team | On the left hand side of the screen you will also see other menu choices that support the 4 main buttons. These choices provide additional capabilities and features for managing your |  |
| Players / Admins | league. |  |
| ID Cards | Finally, you will also find additional menu selections in the form of tabbed sections that provide additional options and selections. |  |
| Event Manager |  |  |
| Home Venues/Fields |  |  |

## 2. Search for your team and click on the team


3. Click on the Tournament Tab on the top of your screen and then on Edit next to the Tournament.

| Demo League <br> Evergreen Soccer Club |
| :--- |
| Spring 2014 |
| Organizations |
| Clubs |
| , Team |
| , Create |
| , Team Creation Matrix |
| , Find / Edit / Delete |
| , Travel Requests |
| , Cost Travel Changes Checking |



## 4. Click on Player Roster on the Top of your screen, then on the "Print Team Roster"



## Player Roster

TOUR_APPL_PLAYER_LIST1 - Content will be posted here

| PLAYER ROSTER STATS |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| registered loaned | transfered clubpass active inactive total |  |  |  |  |
| 9 | 0 | 0 | 1 | 8 | 2 |$⿻ 1$


Sync Roster Print Team Roster $\quad$ Print Page $\quad$ Set Active Players $\quad$ Add Club Pass Player

## 5. Below is a sample roster that will be available for printing.



